

BOARD OF EDUCATION
Millburn School District 24
REGULAR MEETING
June 22, 2015

BOARD MEMBERS PRESENT

Greg Ball (via speaker phone)
Diane Campbell
Jane Gattone
Carissa LaTourette
Nichol Mangino
Casandra Slade

TREASURER

Roger Manderscheid

BOARD CLERK

Dorothy Pazanin

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Joanne Rathunde, Technology Director
Elizabeth Keefe, Special Services Director
Jake Jorgenson, Principal
Bennett Walshire, Principal

ADMINISTRATION ASSISTANT

Bernadette Hanna

VISITORS

Carol McGill

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7:07 p.m. by President Jane Gattone. Roll call was taken with the following Board Members in attendance: Diane Campbell, Jane Gattone, Carissa LaTourette and Casandra Slade. Greg Ball participated via speaker phone. Nichol Mangino entered the meeting at 7:24 p.m. Trak Patel was absent.

PUBLIC COMMENT – There was none.

ADDITION OF NON-ACTION ITEMS – The date of the next Regular Board Meeting was added as a discussion item.

RECOGNITION – There was none.

INFORMATION/DISCUSSION ITEMS

DATE OF REGULAR MEETING IN JULY – Jane Gattone said it is anticipated that there might not be a quorum for the Regular Board Meeting on July 27. It was noted that a Special Meeting also has been scheduled for July 6. Board Members were asked to check their personal schedules in July and report to Supt. Jason Lind. Any change to the meeting dates will be done according to policy and will be announced to the public as required.

ACTION ITEMS

PREVAILING WAGE RESOLUTION – Supt. Jason Lind said the district must pass a resolution every year affirming that the district will pay the prevailing wages for labor as set forth by the state. A motion was made by Casandra Slade and seconded by Diane Campbell to approve the Prevailing Wage Resolution. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Greg Ball, Jane Gattone, Carissa LaTourette and Casandra Slade. Nays: none. Absent: Nichol Mangino and Trak Patel. The motion passed.

INTEREST TRANSFER RESOLUTION – Supt. Jason Lind said that each year the district is allowed to transfer any accumulated interest from the various funds. This year, there is about \$4,500 in interest that he recommends be transferred into the Operations and Maintenance Fund. A motion was made by Diane Campbell and seconded by Carissa LaTourette to approve the Interest Transfer Resolution. On a roll call

vote, the following Board Members voted Aye: Greg Ball, Jane Gattone, Carissa LaTourette, Casandra Slade and Diane Campbell. Nays: none. Absent: Nichol Mangino and Trak Patel. The motion passed.

TREASURER'S SURETY BOND – A motion was made by Carissa LaTourette and seconded by Casandra Slade to approve the Treasurer's Surety Bond for FY16. On a roll call vote, the following Board Members voted Aye: Jane Gattone, Carissa LaTourette, Casandra Slade, Diane Campbell and Greg Ball. Nays: none. Absent: Nichol Mangino and Trak Patel. The motion passed.

It was noted that Nichol Mangino entered the meeting at 7:24 p.m.

BUS CAMERAS – Supt. Jason Lind recapped the bus camera proposal that was discussed at the recent Committee of the Whole Meeting. He recommended scaling back the original proposal to purchase a camera for every bus. An option would be to purchase cameras for four buses: two regular-sized buses, one smaller bus, and one wheelchair-accessible bus. Board Members discussed several facets of the issue, including:

- Student privacy
- Number of cameras needed
- Cost of each camera
- Data regarding discipline issues on the bus
- Policy regarding bus cameras
- Ability to expand system or move cameras
- Capacity of digital memory cards
- When recorded video would be used
- Time spent by administrators investigating discipline issues
- Responsibility to supervise students with the most appropriate tools available

A motion was made by Diane Campbell and seconded by Greg Ball to purchase cameras for four buses. On a roll call vote, the following Board Members voted Aye: Carissa LaTourette, Casandra Slade, Nichol Mangino, Diane Campbell, Greg Ball and Jane Gattone. Nays: none. Absent: Trak Patel. The motion passed.

SURPLUS PROPERTY – Supt. Jason Lind said the district would like to sell or recycle several items that no longer have value to the school district. He presented two resolutions. The first resolution allows the district to sell surplus equipment to the public. This would include items such as chairs, desks, overhead projectors, audio/visual carts and televisions. The second resolution would allow the district to dispose of outdated technology through a reputable recycling company. A motion was made by Casandra Slade and seconded by Diane Campbell to approve the Resolutions to Dispose of Surplus Property and Recycle Obsolete Technology. On a roll call vote, the following Board Members voted Aye: Casandra Slade, Nichol Mangino, Diane Campbell, Greg Ball, Jane Gattone and Carissa LaTourette. Nays: none. Absent: Trak Patel. The motion passed.

CONSENT AGENDA – A motion was made by Nichol Mangino and seconded by Diane Campbell to approve the Consent Agenda, including the following:

1. Approval of Minutes
 - a. Minutes of the Regular Meeting and Executive Session of May 26, 2015
 - b. Minutes of the Committee of the Whole Meeting and Executive Session of June 8, 2015
2. Treasurer's Report and Approval
3. Bill Approval and Payment Authorization
4. Activity Account
5. Personnel Report
 - a. Colin Guibault – 1.0 FTE Paraprofessional
 - b. Alejandra Rodriguez – 1.0 FTE MBAC Counselor

On a roll call vote, the following Board Members voted Aye: Nichol Mangino, Diane Campbell, Greg Ball, Jane Gattone, Carissa LaTourette and Casandra Slade. Nays: none. Absent: Trak Patel. The motion passed.

MAY, 2015 EXPENDITURES				
EDUCATION			OPERATIONS & MAINTENANCE	
BILLS PAYABLE		\$360,115.11	BILLS PAYABLE	\$59,070.07
PAYROLL/BENEFITS		\$719,143.44	PAYROLL	\$24,471.20
MISC				
TOTAL		\$1,079,258.55	TOTAL	\$83,541.27
TRANSPORTATION			IMRF/SOCIAL SECURITY	
BILLS PAYABLE		\$10,132.13	BILLS PAYABLE	- SEDOL -
PAYROLL/BENEFITS		\$31,685.23	PAYROLL/BENEFITS	\$39,723.86
TOTAL		\$41,817.36	TOTAL	\$39,723.86
CAPITAL PROJECTS			DEBT SERVICE	
BILLS PAYABLE		\$5,802.06	BILLS PAYABLE	\$113,000.00
			TORT	
			BILLS PAYABLE	\$109,603.80
			FUNDS TOTAL	\$1,472,746.90

SECRETARY PRO TEM -- Due to the absence of Board Secretary Trak Patel, it was decided to appoint a Secretary Pro Tem. A motion was made by Diane Campbell and seconded by Nichol Mangino to name Casandra Slade as Secretary Pro Tem. On a voice vote, all Board Members Aye. Nays: none. Absent: Trak Patel. The motion passed.

FUTURE AGENDA ITEMS

The following items are planned for discussion and action at upcoming meetings:

- Semi-Annual Review of Closed Session Minutes—Board Members received copies of the Minutes that will be reviewed.
- Additional Hours for School Nurse—New state legislation requires a school nurse to be present at IEP meetings. Nurse Caroline Smith has taken the required course to fulfill this mandate. Additional hours will be needed for time to attend the meetings and write reports.
- Additional Hours for Media Center Specialists—Discussed at a previous Board Meeting

It was noted that Roger Manderscheid exited the meeting at 8:02 p.m. Supt. Jason Lind noted that Mr. Manderscheid was retiring from his position after serving the district for more than 15 years. Mr. Manderscheid thanked the Board for the opportunity, and said he enjoyed working in a capacity that allowed him to serve the community.

BOARD REPORTS

Jane Gattone asked if any Board Members were willing to take the online course regarding Superintendent Evaluations. Carissa LaTourette and Nichol Mangino agreed to take the course. Ms. Gattone also said that two Board Members were needed to serve on the Policy Committee. Nichol Mangino and Casandra Slade volunteered.

SUPERINTENDENT REPORT

Supt. Jason Lind said that five administrators and eight teachers are attending a four-day training workshop on adding student growth data to teacher evaluations. This will be required in the 2016-17 school year. A planning committee will start meeting in the fall to prepare for the implementation of this process.

BUSINESS OFFICE REPORT

Dr. Stephen Johns discussed the following:

- Updates on the roof repairs and other summer projects
- Rebate received from the district Purchasing Card
- Survey for drainage tile work in the fields across from the Elementary School
- Plans to bid parking lot repairs in January
- Repairs on the retaining wall at the Middle School

It was noted that Dr. Stephen Johns, Elizabeth Keefe, Joanne Rathunde, Jake Jorgenson, Bennett Walshire and Bernadette Hanna exited the meeting at 8:19 p.m.

EXECUTIVE SESSION

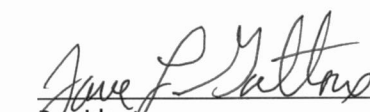
A motion was made by Nichol Mangino and seconded by Carissa LaTourette to enter into Executive Session to discuss matters pertaining to the appointment, employment, compensation or performance of specific employees of the public body or legal counsel for the public body. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Greg Ball, Jane Gattone, Carissa LaTourette, Casandra Slade and Nichol Mangino. Nays: none. Absent: Trak Patel. The motion passed. The Executive Session began at 8:24 p.m.

It was noted that Greg Ball ended his audio connection to the Board Meeting at 10:05 p.m. during the Executive Session.


A motion was made by Diane Campbell and seconded by Carissa LaTourette to adjourn the Executive Session. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Greg Ball and Trak Patel. The motion passed. The Executive Session ended at 10:10 p.m.

REGULAR MEETING RESUMES

There being no further business, a motion was made by Diane Campbell and seconded by Nichol Mangino to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Greg Ball and Trak Patel. The motion passed. The Regular Meeting adjourned at 10:11 p.m.


 President
 Board of Education
 Millburn School District 24

ATTEST:


 Secretary
 Board of Education
 Millburn School District 24

7/13/15
 Date